

## Self-declaration of criminal record



If you need a copy of this information in large print, Braille, another language or on USB stick, please ask us.

Application for the Post of:

Interview Date:

Academy Name:

If you are a current employee are you applying for this post as a redeployee?

Yes  No

### Self-declaration of criminal record

This post involves working in a school and is exempt from the provisions of the Rehabilitation of Offenders Act 1974. We will check with the Disclosure and Barring Service (DBS) to see if you have any criminal convictions. As posts in schools are 'Regulated Activity' the barred list for children will also be checked.

You must disclose details of all unspent and unfiltered spent reprimands, formal warnings, cautions and convictions. For information regarding filtering of convictions please see: [www.gov.uk/government/publications/filtering-rules-for-criminal-record-check-certificates](http://www.gov.uk/government/publications/filtering-rules-for-criminal-record-check-certificates)

Any information given will be treated as confidential. You should note that disclosing a conviction does not necessarily bar you from appointment. Failure to disclose may result in withdrawal from any job offer.

Do you have any unspent and unfiltered spent criminal convictions, disqualifications, cautions or driving offences?

Yes  No

Are you included in any list of people barred from working with children by the Disclosure and Barring Service (DBS) or subject to any sanctions imposed by a regulatory body (e.g. GTC/Teaching Agency)?

Yes  No

Have you been cautioned, received a reprimand or warning, or been found guilty of committing any criminal offence whether in the United Kingdom or in another country?

Yes  No

If you have answered yes to either of the above questions, please provide dates and details here:

**If you have declared anything this may be followed up with a formal risk assessment**

The Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.

I declare that all the information I have provided is true, that I have not canvassed a member/officer of the Trust, directly or indirectly, in connection with this application and further, that I will not do so. I understand that such canvassing will disqualify me as a candidate. I further understand that failure to disclose any relationship with a member/officer of the Trust or providing information which is untrue or omitting information relevant to the application, will also disqualify me and that if such failure/untrue information is discovered after appointment I may be liable to dismissal without notice. I

agree that the information I give you in connection with this application for employment may be stored and processed for the purpose of personnel management.

I certify to the best of my knowledge and belief the information given in this application is true and accurate. I understand that if the information is false or misleading it will disqualify me from my appointment or after appointment could lead to a disciplinary action or dismissal.

Signed:

Date:

